



Watford Borough Council

Notice of Executive Key Decisions and Executive Decisions which are confidential under the terms of the Local Government Act 1972 Part 3 Schedule 12A

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- The Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012 require 28 days notice to be given of all Executive Key Decisions.
- A key decision involves expenditure or savings of over £50,000 or significantly affects two or more wards within Watford.
- The Act also requires 28 days notice to be given of **all** Executive Part B (confidential) decisions where the public and press will be excluded from the meeting.

The public and press will be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
 - (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them:
or
 - (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.
- The Act allows for representations to be made against an item being discussed in private, details of which must be published on the agenda for the meeting along with the Decision Making Body's response.

- The list is updated and published on the Council's web-site each week.
- Members of the public are entitled to view copies of the documents used in making a decision unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Democratic Services Manager (details above).
- The decision dates listed are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

Membership of the Cabinet and their Portfolios:

Mayor Dorothy Thornhill	Strategic partnerships/external relationships and community safety
Councillor Keith Crout	Community and Customer Services – Environmental Health and Licensing, Cultural and Play/Sports services and Customer Services
Councillor Stephen Johnson	Housing including private sector housing
Councillor Derek Scudder	Deputy Mayor and Portfolio Holder for Corporate Strategy and Client Services – Corporate Strategy, Intelligent Client and contract management, Policy and Citizen Engagement, Equalities and Communications
Councillor Iain Sharpe	Regeneration and Development – Development Management, Planning Policy and Economic Development, Transport, Parking and Projects, Property (WBC asset base – strategic) and major projects
Councillor Mark Watkin	Democracy and Governance – Facilities Management, Emergency Planning and Business Continuity, Procurement, Legal and Democratic Services, Risk Management, Human Resources, Section 151 and Shared Services

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Amendment and revocation of the Council's Air Quality Management Areas	Richard Brown Environmental Health Manager (Commercial) richard.brown@watford.gov.uk	Portfolio Holder for Community and Customer Services	January 2015	Briefing to Councillor Crout dated October 2014 Air Quality Management Area Maps Revised Air Quality Action Plan List of affected properties	
Draft Revenue and Capital Estimates 2015/2018. To agree the Council Tax Base. To agree the Collection Fund surplus/deficit. Approve detailed revenue estimates including growth and savings and fees and charges. Approve the Council Tax Support Scheme. To agree revised 14/15 revenue and capital budgets	Joanne Wagstaffe Shared Director of Finance joanne.wagstaffe@watford.gov.uk	Cabinet Council	January 2015 January 2015	Report and series of appendices	
Adoption of the Watford Sports Facilities Strategy To adopt the Watford Sports Facilities Strategy	Paul Rabbitts Environmental Services Client Manager (Parks & Streets) paul.rabbitts@watford.gov.uk	Cabinet	January 2015	Draft Strategy that has been consulted on	

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Private Sector Discharge Policy Consideration of the Private Sector Discharge Policy for approval	Rachel Dawson Housing Section Head Rachel.dawson@watford.gov.uk	Cabinet	January 2015	Draft Private Sector Discharge Policy	
To support the Housing Section proposal to implement a Storage Policy	Abiodun Omotoso Housing Project Manager abiodun.omotoso@watford.gov.uk	Cabinet	January 2015	Homelessness code of guidance The Housing Act 1996 as amended (2002)	
Reviewed and Updated Corporate Plan 2015-19	Kathryn Robson Partnerships and Performance Section Head kathryn.robson@watford.gov.uk	Cabinet	February 2015	Corporate Plan 2014-18 Medium Term Financial Strategy Community Survey 2013 findings	
To consider recommendations from CPZ Policies Task Group	Sandra Hancock Committee and Scrutiny Officer sandra.hancock@watford.gov.uk	Cabinet	February 2015	Task Group's final report including documents and notes used in reaching its recommendations	